

SUMMIT EDUCATIONAL SERVICE CENTER
STRATEGIC PLAN: GOALS & ACTION STEPS

	<p>technology, technology integration, and student data analysis</p> <p>4. Enhance current science, social studies, gifted, and special education/related services PD by to increase accessibility and responsiveness to needs of individual districts</p> <p>5. Provide ongoing proactive/timely/ topical information as part of superintendents’ meetings related to legislation, legal updates, grant opportunities, state and federal initiatives, instructional innovations, etc.</p> <p>6. Training for ESC staff in adult learning, presentation, and communicating with partners</p> <p>7. Identify potential resources in order to consider offering “symposium” annually</p> <p>8. explore opportunities and seek procurement of grants to support educational initiatives and collaborations with district partners</p>	<p>Fall 2016 then ongoing</p> <p>Same as above items</p> <p>2016-17, ongoing</p> <p>2016-17</p> <p>2016-2018</p>	<p>Same as above Item</p> <p>Superintendent with assistance from Directors and district Superintendents as needed</p> <p>Directors</p> <p>Superintendent, Treasurer, Directors</p> <p>Directors, and outside grant writers (<i>as may be needed</i>)</p>
<p><i>B. Financial</i></p> <p>Maximize financial efficiency & clearly articulate how ESC funding works, how it affects each partner district, and options that districts have to use their fund allocations to access ESC services.</p>	<p>1. Provide overview of ESC funding at upcoming Superintendents’ meeting and/or treasurer meeting. Another option would be a station at an ESC “open house”</p> <p>2. Redesign the current “service plan” documents to provide more</p>	<p>February through April 2016</p> <p>February through March 2016</p>	<p>Superintendent & Treasurer with Directors as may be needed</p> <p>Superintendent, treasurer, ESC departments</p>

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	<p>clarity including: free or low-cost core services; more detail about services that may be purchased through each ESC department; more detail on cost of such services; how funds set aside for districts may be accessed and applied.</p> <p>3. Provide districts with the option of billing three times per year rather than two. Add detail if desired by districts.</p> <p>4. Establish clear & consistent practice related to estimating and billing partners for consultant preparation time.</p> <p>5. Increase speed and efficiency in serving districts by:</p> <ul style="list-style-type: none"> • Adding a position in the treasurer’s office • Identifying & implementing new software programs w/ awareness of compatibility with state systems • Refining internal procedures among and between departments <p>6. Review all programs, processes, and operations for efficiency including pre-school consortium; TOPS, TALK, SCOPE, etc. and adjust as needed</p>	<p>Implement option for FY 2017</p> <p>Winter-spring 2016</p> <p>No later than fall 2016</p> <p>During calendar year 2016 and early 2017</p> <p>2016 -17, ongoing</p> <p>2016-17 and ongoing</p>	<p>Treasurer</p> <p>Directors, Superintendent, Treasurer</p> <p>Treasurer, Superintendent, HR</p> <p>Treasurer, HR, Business & Technology</p> <p>Student Services Office, Treasurer, Superintendent, participating Districts</p> <p>Superintendent, Treasurer, departments as it may apply</p> <p>Superintendent, Directors, Treasurer</p>
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<p><i>C. Consortiums, & Collaborations</i></p> <p>Identify and implement new collaborations and consortiums that will provide value and/or cost-benefits for partner districts & analyze current ones for value and cost-efficiency.</p>	<ol style="list-style-type: none"> 1. Introduce new substitute teacher and classified staff collaboration opportunity for interested districts 2. Reach out to other ESC's to explore ways we can collaborate and partner to complement each other's offerings for the benefit of districts in and around Summit County 3. Analyze pre-school consortium to make sure it is meeting districts' needs instructionally and in regard to cost-efficiency; internal analysis and dialogue with districts 4. Reinvigorate relationships and possible partnerships with universities 	<p>Introduce to districts in 2016</p> <p>Some explorations have begun, continue through 2016 and ongoing thereafter</p> <p>Analysis began fall 2015, continue through 2016</p> <p>2016-17 then ongoing</p>	<p>Superintendent, HR Director & other directors as needed</p> <p>Superintendent, Treasurer, departments, neighboring ESCs</p> <p>Student Service Department, Superintendent, Treasurer</p>
<p><i>D. Communications</i></p> <p>Develop a clear and consistent communications strategy designed to better communicate available services to partner districts, staff, and potential new partners.</p>	<ol style="list-style-type: none"> 1. Host an "open-house" for partner districts to meet with departments to gain a better understanding of what the ESC has to offer 2. Update website by modernizing its "look," simplifying navigation; clearly highlighting key programs, services, and scheduled events; and increasing access for directors to post content on web site and other social media channels 	<p>Winter-spring 2016</p> <p>Begin winter 2016 full implementation by fall 2016</p>	<p>All departments with the assistance of internal and external communications specialists</p> <p>Tech departments and other parties listed above</p>

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	<p>3. Prepare quarterly email “magazine” update to employees, partner districts and districts in nearby counties</p> <p>4. Prepare bi-annual paper catalogue of available services and programs that individuals can pick-up</p> <p>5. Increase use of social media</p> <p>6. Enhance internal communication and collaboration via cross-training, streamlining of interdepartmental processes, etc.</p> <p>7. Identify additional strategies that will help us communicate more effectively with our partners & staff</p> <p>8. See item A.6.</p>	<p>Has already begun, continue per schedule</p> <p>1st edition by fall 2016, ongoing</p> <p>Winter 2016- Fall 2016 then ongoing</p> <p>Same as above item</p> <p>Same as above</p>	<p>Same as item #1 above</p> <p>Same as item #1 above</p> <p>Same as #1 above</p> <p>All departments w/possible assistance of external partners</p> <p>Same as # 1 above</p>
<p><i>E. ESC Stability & Growth</i></p> <p>Maintain partnerships with current districts and identify opportunities to attract additional partners.</p>	<p>1. While keeping the needs of our current partner districts our main focus, reach out to other districts to create and grow partnerships in areas where we can meet their needs:</p> <ul style="list-style-type: none"> • Enhanced substitute staffing program • Leadership programming • Enhanced staff recruiting program for ESC, districts, others as needed <p>3. Identify other public and private organizations that can benefit from</p>	<p>Ongoing</p> <p>2016-2017</p> <p>FY 2017</p> <p>FY 2017-18</p> <p>FY 16 and 17, ongoing</p>	<p>Superintendent, Directors, consultants</p> <p>HR and Business/Technology Departments</p> <p>ESC Superintendent, Directors, private contractors, affiliated superintendents</p> <p>HR department</p> <p>Superintendent, departments, consultants as may be appropriate, Stark, medina, and Cuyahoga ESCs</p>

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	<p>services that we have to offer (ex. health care, DD, etc.)</p> <p>4. Focus on consistent “culture of cooperation” to meet both internal & external needs, i.e. “can-do” approach and response to challenges</p>	<p>2016-17 then ongoing</p>	<p>Superintendent, Treasurer, directors, Supervisors, and consultants as needed</p>
<p><i>F. Facilities</i></p> <p>Develop a short and long-term plan for the ESC facility as well as other facilities we utilize or may utilize.</p>	<p>1. Facelift, improvements and general maintenance for the ESC facility including but not limited to:</p> <ul style="list-style-type: none"> • Determine viability of new computer lab or appropriate alternatives and complete as appropriate • Office privacy where applicable • Cosmetic upgrades as needed including SST/curriculum wing, office areas, additional cosmetic and functionality improvements to the event center <p>2. Work with districts to identify options for possible relocation of the Opportunity School and/or other programs located in Tallmadge if the building is sold</p> <p>3. Consider options for additional space for programs that appear to be growing such as audiology; Kids First, etc.</p>	<p>Began fall 2015, develop on going plan for FY 17-18</p> <p>Winter-spring 2016</p> <p>FY 17 & FY 18 as prioritized</p> <p>FY 17 through FY 18</p> <p>FY 17 and 18</p> <p>FY 17-18</p>	<p>Facilities & Tech department</p> <p>Facilities Director, Superintendent, partner districts, applicable departments</p> <p>Same as above item</p>