



## Equivalent Activities Options

Options	Contact Hours	Verification	Criteria
<b>College coursework</b>	Unlimited	Official transcripts	<p>Must be taken through an accredited college or other approved post-secondary educational institution.</p> <p>Must be taken for credit with a grade of “C” or better, a “P” in pass/fail course.</p> <p>Coursework must be in education or in a content area directly related to the individual’s teaching assignment or working with students.</p>
<b>Professional conference/workshop/institute/academy or inservice</b>	Unlimited	Certificate of Attendance	<p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization</p> <p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p> <p>Must enhance educator's work in the profession or contribute to educator's specialization</p>
<b>Grant writing</b>	30 contact hours per license cycle	activity documentation log and copy of grant application	<p>Contact hours not dependent on awarding of grant</p> <p>Documented clock hours in planning and preparation.</p> <p>Information about the grant you will be writing, how will it be implemented in our district's educational program. Must be signed by immediate supervisor</p>
<b>Self-directed educational development (professional reading, research, educational travel)</b>	30 contact hours per year; 150 maximum contact hours per license cycle	activity documentation log	<p>Must enhance individual’s work in the profession or contribute to teacher’s area of specialization.</p> <p>Pre-approval is required.</p>
<b>Professional presentation</b>	Maximum 60 contact hours per license cycle	activity documentation log	Applies to first presentation for each license cycle

			Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.
<b>Curriculum development</b>	30 contact hours per license cycle	activity documentation log and copy of curriculum approval	Must be service on formal committee organized by local, state, national or international education agency or organization
<b>Professional committees</b>	30 contact hours per license cycle	activity documentation log	<p>Must be service on formal committee organized by local, state, national, or international education agency or organization</p> <p>Must contribute to the education profession or add to the body of knowledge in the individuals specific field.</p> <p>Documented clock hours of committee work.</p> <p>Committee of membership must be different each license cycle.</p>
<b>National Board of Professional Teaching Standards Certification</b>	Maximum of 180 contact hours per license cycle	Valid copy of certificate or activity documentation log for candidate not completing certificate.	<p>Must be in the subject area assigned</p> <p>National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license</p> <p>Log must accompany certification document</p>
<b>Mentoring</b>	60 contact hours per license cycle	activity documentation log	Provide monthly outline listing proposed topics of conversation. Must be signed by immediate supervisor.
<b>Cooperating Teacher for Student Teacher or Administrative Internship</b>	Maximum 60 contact hours (PDUs) per license cycle	activity documentation log  successful completion of contract	<p>Provide a copy of university document regarding placement with you for your student teacher or administrative intern</p> <p>List university, name of person and location of assignment</p> <p>Indicate if this was for a semester or quarter</p> <p>Starting and stopping dates</p> <p>Number of contact hours requested</p> <p>Must be signed by immediate supervisor</p>
<b>Teaching a college course/ adult vocational or technical course</b>	60 contact hours per license cycle	activity documentation log	Must be used for the first time teaching the course each license cycle

		course syllabus	
<b>Publication of original work</b>	180 Contact Hours per license cycle	Copy of publication or documentation and activity documentation log	<p>Must contribute to the education profession or add to the body of knowledge in the individual's specific field.</p> <p>Must be a commercially published book or article.</p>
<b>Teaching portfolio</b>	<p>10 hours/per year of licensing cycle</p> <p>50 contact hours per license cycle</p>	Completed portfolio	<p>Must complete the following sequence:</p> <ol style="list-style-type: none"> <li>1. Establish professional goals as they relate to any one of the Professional development standards</li> <li>2. Develop an action plan that includes activities/strategies, timeline, and resources needed to accomplish the goals</li> <li>3. Collect and select artifacts and evidences to support fulfillment of goals</li> <li>4. Select and meet with a "critical friend" and the LPDC to reflect on progress and receive feedback.</li> <li>5. Consider revisions to goals and/or action plans and make necessary changes</li> <li>6. Present conclusions of this process at time of license renewal</li> <li>7. If applicable, begin cycle again for next licensure period</li> </ol>
<b>Peer Coaching</b>	10 contact hours per licensing cycle	activity documentation log	Must include a statement of authorization from a supervisor along with summarization of pre-conference and post-conference
<b>District Sponsored Professional Development</b>	30 Contact Hours per school year	activity documentation log	