

# Bedford City School District

## Equivalent Activity Chart

Options	Maximum Credit	Contact Hours	Verification	Criteria
College coursework	Unlimited	1 sem. hour = 30 Contact Hours  1 quarter hr = 20 Contact Hours	Official transcripts	<p>Must be taken through an accredited college or other approved post secondary educational institution.</p> <p>Must be taken for credit with a grade of “C” or better, a “P” in pass/fail course.</p> <p>Coursework must be in education or in a content area directly related to the individual’s teaching assignment or working with students.</p>
Initial Master Teacher Status Completion	6 Semester Hours	180 Contact Hours	Certificate of Completion	Must have completed the Master Teacher Program and obtained status for the first time. Certificate of Completion must be signed by the MT Committee and then approved by LPDC
Initial Master Teacher Status Completion	1 Semester Hour	30 Contact Hours	Certificate of Completion	Must have completed the Master Teacher Renewal process on time. Certificate of MT Renewal completion must be signed by the MT Committee and then approved by LPDC
Professional conference/workshop/institute/academy or in-service	Unlimited	1 clock hour or 1 PDU	Certificate of Attendance	<p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization</p> <p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p> <p>Must enhance educator's work in the profession or contribute to educator's specialization</p>
Grant writing for the building, district, or your classroom instructional needs	30 contact hours per license cycle	1 clock hour or 1 PDU	Activity documentation log and copy of grant application	<p>Contact hours not dependent on awarding of grant</p> <p>Documented clock hours in planning and preparation.</p> <p>Information about the grant you will be writing,</p>

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				how will it be implemented in our district's educational program. Must be signed by immediate supervisor
Professional presentation	Maximum 60 contact hours per license cycle	1 clock hour = 1 PDU	Activity documentation log	Applies to <b>first</b> presentation for each license cycle  Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.
Curriculum development	30 contact hours per license cycle	1 clock hour = 1 PDU	Activity documentation log and copy of curriculum approval	Must be service on formal committee organized by local, state, national or international education agency or organization
Professional committees	3 CEUs per license cycle	1 clock hour = 1 PDU	Activity documentation log	Must be service on formal committee organized by local, state, national, or international education agency or organization  Must contribute to the education profession or add to the body of knowledge in the individuals specific field.  Documented clock hours of committee work.  Committee of membership must be different each license cycle.
National Board of Professional Teaching Standards Certification	Maximum of 180 contact hours per license cycle	Final contact hour credit to be determined by LPDC	Valid copy of certificate or activity documentation log for candidate not completing certificate.	Must be in the subject area assigned  National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license  Log must accompany certification document
Mentoring	60 contact hours per license cycle	1 clock hour = 1 PDU	Activity documentation log	Provide monthly outline listing proposed topics of conversation. Must be signed by immediate supervisor.
Cooperating Teacher for Student Teacher or Administrative Internship	Maximum 60 contact hours (PDUs) per license cycle	Full year = 30 contact hours  Half year = 15	Activity documentation log	Provide a copy of university document regarding placement with you for your student teacher or administrative intern

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		contact hours	Successful completion of contract	<p>List university, name of person and location of assignment</p> <p>Indicate if this was for a semester or quarter</p> <p>Starting and stopping dates</p> <p>Number of contact hours requested</p>
Publication of original work	180 Contact Hours per license cycle	<p>180 Contact Hours for book</p> <p>60 Contact Hours for article in a professional journal or magazine</p>	Copy of publication or documentation and activity documentation log	<p>Must contribute to the education profession or add to the body of knowledge in the individual's specific field.</p> <p>Must be a commercially published book or article.</p>
District or building sponsored training/workshops	Unlimited	1 clock hour = 1 PDU		Verification of participation or log of hours