

Cuyahoga Falls City Schools

Local Professional Development Committee



Equivalent Activities Options

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| College coursework | Unlimited | 1 sem. hour = 30 Contact Hours 1 quarter hr = 20 Contact Hours | Official transcripts | <p>Must be taken through an accredited college or other approved post secondary educational institution.</p> <p>Must be taken for credit with a grade of “C” or better, a “P” in pass/fail course.</p> <p>Coursework must be in education or in a content area directly related to the individual’s teaching assignment or working with students.</p> |
| Professional conference/workshop /institute/academy or inservice | Unlimited | 1 clock hour = 1 contact hour | Certificate of Attendance | <p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization.</p> <p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p> <p>Must enhance educator's work in the profession or contribute to educator's specialization.</p> |

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| Grant writing | 45 contact hours per license cycle | 1 clock hour = 1 contact hour | Activity documentation log and copy of grant application- must be signed by immediate supervisor | <p>Contact hours not dependent on awarding of grant.</p> <p>Documented clock hours in planning and preparation.</p> <p>Information about the grant you will be writing, how will it be implemented in the Cuyahoga Falls City Schools educational program. Must be signed by immediate supervisor.</p> |
| Self-directed educational development (professional reading, research, educational travel) | 10 contact hours per license cycle | 1 clock hour = 1 contact hour | Activity documentation log- must be signed by immediate supervisor | <p>Must enhance individual's work in the profession or contribute to teacher's area of specialization. Proposal must be Pre-Approved by the LPDC.</p> |
| Professional presentation | Maximum 60 contact hours per license cycle | 1 clock hour = 1 contact hour | Activity documentation log- must be signed by immediate supervisor | <p>Applies to first presentation for each license cycle.</p> <p>Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.</p> |
| Curriculum development | 30 contact hours per license cycle | 1 clock hour = 1 contact hour | Activity documentation log and copy of curriculum approval- must be signed by immediate supervisor | <p>Must be service on formal committee organized by local, state, national or international education agency or organization</p> |

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| Professional committees | 30 contact hours per license cycle per approved committee | 1 clock hour = 1 contact hour | Activity documentation log signed by an Administrator | <p>Must be service on formal committee organized by local, state, national, or international education agency or organization.</p> <p>Must contribute to the education profession or add to the body of knowledge in the individuals specific field.</p> <p>Documented clock hours of committee work.</p> |
| National Board of Professional Teaching Standards Certification | Maximum of 180 contact hours per license cycle | Final contact hour credit to be determined by LPDC | Valid copy of certificate or activity documentation log for candidate not completing certificate-must be signed by immediate supervisor | <p>Must be in the subject area assigned.</p> <p>National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license.</p> <p>Log must accompany certification document.</p> |
| Mentoring | 60 contact hours per license cycle | 1 clock hour = 1 contact hour | Activity documentation log-must be signed by immediate supervisor | Provide monthly outline listing proposed topics of conversation. Must be signed by immediate supervisor. |

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| Cooperating Teacher for Student Teacher or Administrative Internship | 60 contact hours per license cycle | Full year = 30 contact hours Half year = 15 contact hours Quarter year = 7.5 contact hours Field Experience Student = 4.5 contact hours per semester | Activity documentation log, - must be signed by immediate supervisor Successful completion of contract. | Provide a copy of university document regarding placement with you for your student teacher or administrative intern. List university, name of person and location of assignment. Indicate if this was for a semester or quarter. Starting and stopping dates. Number of contact hours requested. Must be signed by immediate supervisor. |
| Teaching a college course/ adult vocational or technical course | 60 contact hours per license cycle | 30 contact hours per semester course | Activity documentation log, Course syllabus | Must be used for the first time teaching the course each license cycle |
| Publication of original work | 180 Contact Hours per license cycle | 180 Contact Hours for book 60 Contact Hours for article in a professional journal or magazine | Copy of publication or documentation | Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Must be a commercially published book or article. |
| Peer Coaching | 10 contact hours per licensing cycle | 1 clock hour = 1 contact hour | Activity documentation log signed by an Administrator | Must include a statement of authorization from a supervisor along with summarization of pre-conference and post-conference. Must be pre-approved by the LPDC. |