

Equivalent Activities Chart

The following chart summarizes information about professional development activities that a teacher may complete in order to fulfill the requirement of 180 hours per renewal cycle. The chart defines each activity, notes how many hours may be earned through that activity, and states what the committee requires as verification of successful completion of the activity.

	Definition/Criteria	Value	Max/Cycle	Verification
College/University course for credit Seminar for credit	Any course/workshop that fits into professional development plan – related to teaching assignment or working with students.	1 semester hour = 30 contact hours	Unlimited	Grade card or transcript
District sponsored training/Workshops	May include only the time spent in training.	1 clock hour per seat hour	Unlimited	Certificate of participation or sign-in sheet verification
Professional Dev. Presenter at District, Local, State or National Levels	Development and presentation of a new professional seminar or workshop and not part of job assignment.	Clock hours	60 hours	Log of Preparation hours not to exceed presented hours, course announcement and/or course syllabus; Copy of presentation materials.
Professional Conference	May include only the time spent in training.	Clock hours	Unlimited	Certificate of participation
Cooperating Teacher for Field Experience Student	Must be part of formal college program.	30 Hours	2 per cycle	Certificate/Copy of completion and a reflection on the learning while engaged in the process.
Cooperating Teacher for Student Teacher Experience Student	Must be part of formal college program.	60 Hours	2 per cycle	Certificate/Copy of completion and a reflection on the learning while engaged in the process.
Course of study development/revision	Must be on an approved district/building/grade level initiative.	Clock hours	60 hours	A log of meetings/copy of product and a

				reflection on the process.
New curriculum unit development	Production of a tangible product that enhances teaching and learning.	Clock hours	60 hours	Copy of curriculum unit
Professional reading/study group/Independent Study	Subject area must be related to individual's area of specialization and assignment.	Clock hours	30 hours	Reflective journal documenting the learning while engaged in the process, time involved and report identifying the actions to be taken to improve instruction.
Professional Committee	Must serve on a formal governance committee representing a national, state, local, or district interest. Must be in a position to contribute to the educational profession or add to the body of knowledge in a specific field.	Clock hours	30 hours	Log of hours served and verified by the president or chair of the committee or certificate of completion and reflection on the learning while engaged in the process.
Professional Committee - Chairperson	Must serve as a chairperson on a formal governance committee representing a national, state, local, or district interest. Must be in a position to contribute to the educational profession or add to the body of knowledge in a specific field.	Clock hours	60 hours	Log of hours served, agendas developed and reflection on the learning while engaged in the process.
Mentoring	Participation in formal mentoring assignment of a teacher/administrator, or specialist in the EYP (Entry Year Program).	Clock Hours	2 per cycle/ -30 for EYP -60 for RESA	Reflective journal and a log of topics discussed documenting the learning process and hours.
National Board Certification	Must be in the subject area of the individual's assignment.	180 Hours	1 per cycle	Copy of National Board certificate

Grant writing	Must on an approved district/building/grade level initiative.	Clock hours	60 hours	Hours not dependent on awarding of grant. Log of hours documenting planning and preparing. Copy of grant.
Publication of original work (books, articles, for professional journals)	Must contribute to the education profession or add to the body of knowledge in the individual's specific field. Must be a commercially published book or article.	60 hours for book; 30 hours for article	Unlimited	Copy of publication or document and Activity Log.
Extended Educational Project	See: Alternative Renewal Option Proposal Form			