

**Fort Frye Local Schools**  
Local Professional Development Committee



## Equivalent Activities Options

Options	Maximum Credit	Contact Hours Value	Verification
College coursework	Unlimited	1 sem. hour = 30 Contact Hours 1 quarter hr = 20 Contact Hours	Official transcripts
Professional conference/workshop/institute/academy or inservice	Unlimited	1 clock hour = 1 contact hour	Certificate of Attendance

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Grant writing	30 contact hours per license cycle	1 clock hour = 1 contact hour	activity documentation log and copy of grant application
Self-directed educational development (professional reading, research, educational travel)	10 contact hours per license cycle	1 clock hour = 1 contact hour	activity documentation log
Professional presentation	Maximum 60 contact hours per license cycle	1 clock hour = 1 contact hour	activity documentation log
Curriculum development	60 contact hours per license cycle	1 clock hour = 1 contact hour	activity documentation log and copy of curriculum approval

Professional committees	Unlimited	1 clock hour = 1 contact hour	activity documentation log
National Board of Professional Teaching Standards Certification	Maximum of 180 contact hours per license cycle	Final contact hour credit to be determined by LPDC	Valid copy of certificate or activity documentation log for candidate not completing certificate.
Mentoring	30 contact hours per year; 150 contact hours per license cycle	1 clock hour = 1 contact hour	activity documentation log

<p>Cooperating Teacher for Student Teacher or Administrative Internship</p>	<p>30 contact hours per year; 150 contact hours per license cycle</p>	<p>Full year = 30 contact hours Half year = 15 contact hours</p>	<p>Activity documentation log, Successful completion of contract.</p>
<p>Cooperating Teacher for Field Experience Student</p>	<p>5 contact hours per semester; 50 contact hours per license cycle</p>	<p>5 contact hours per year</p>	<p>Activity documentation log, Successful completion of contract.</p>

Teaching a college course/ adult vocational or technical course	60 contact hours per license cycle	30 contact hours per semester course	Activity documentation log, Course syllabus
Publication of original work	180 Contact Hours per license cycle	180 Contact Hours for book 60 Contact Hours for article in a professional journal or magazine	Copy of publication or documentation and activity documentation log

Teaching portfolio	10 hours/per year of licensing cycle 50 contact hours per license cycle	1 clock hour = 1 contact hour	Completed portfolio
Peer Coaching	10 contact hours per licensing cycle	1 clock hour = 1 contact hour	activity documentation log

Criteria
<p>Must be taken through an accredited college or other approved post secondary educational institution.</p>
<p>Must be taken for credit with a grade of "C" or better, a "P" in pass/fail course.</p>
<p>Coursework must be in education or in a content area directly related to the individual's teaching assignment or working with students.</p>
<p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization.</p>
<p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p>
<p>Must enhance educator's work in the profession or contribute to educator's specialization.</p>

Contact hours not dependent on awarding of grant.

Documented clock hours in planning and preparation.

Information about the grant you will be writing, how will it be implemented in the Fort Frye Local Schools educational program. Must be signed by immediate supervisor.

Must enhance individual's work in the profession or contribute to teacher's area of specialization.

Applies to **first** presentation for each license cycle.

Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.

Must be service on formal committee organized by local, state, national or international education agency or organization

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Must contribute to the education profession or add to the body of knowledge in the individuals specific field.

Documented clock hours of committee work.

Must be in the subject area assigned.

National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license.

Log must accompany certification document.

Provide monthly outline listing proposed topics of conversation. Must be signed by immediate supervisor.

Provide a copy of university document regarding placement with you for your student teacher or administrative intern.

List university, name of person and location of assignment.

Indicate if this was for a semester or quarter.

Starting and stopping dates.

Number of contact hours requested.

Must be signed by immediate supervisor.

Provide a copy of university document regarding placement with you for your student teacher or administrative intern.

List university, name of person and location of assignment.

Indicate if this was for a semester or quarter.

Starting and stopping dates.

Number of contact hours requested.

Must be signed by immediate supervisor.

Must be used for the **first** time teaching the course each license cycle

Must contribute to the education profession or add to the body of knowledge in the individual's specific field.

Must be a commercially published book or article.

Must complete the following sequence:

1. Establish professional goals as they relate to any one of the Professional development standards.
2. Develop an action plan that includes activities/strategies, timeline, and resources needed to accomplish the goals.
3. Collect and select artifacts and evidences to support fulfillment of goals.
4. Select and meet with a “critical friend” and the LPDC to reflect on progress and receive feedback.
5. Consider revisions to goals and/or action plans and make necessary changes.
6. Present conclusions of this process at time of license renewal.
7. If applicable, begin cycle again for next licensure period.

Must include a statement of authorization from a supervisor along with summarization of pre-conference and post-conference