

Wellington Exempted Village Schools

Options	Maximum Credit	Contact Hours Value	Verification	Criteria
College Coursework	Unlimited	1 sem. Hours =30 contact hours	Official Transcripts	<p>Must be taken through an accredited college or other approved post secondary educational institution.</p> <p>Must be taken for credit with a grade of "C" or better, a "P" in pass/fail course.</p> <p>Coursework must be in education or in a content area directly related to the individual's teaching assignment or working with students.</p>
Professional conference/workshop/institute/academy or inservice	Unlimited	1 clock hour=0.1 CEU	Certificate of attendance	<p>Certificate of Attendance for activity must include attendee's name, workshop objective, date and number of contact hours, and signature of official from sponsoring organization</p> <p>Must include only time spent in those portions of the conference program that contribute to the participant's knowledge, competence, performance, or effectiveness in education.</p> <p>Must enhance educator's work in the profession or contribute to educator's specialization</p>
Grant writing	Unlimited	1 clock hour =0.1 CEUs	Activity documentation log/ copy of	Contact hours not dependent on awarding of grant

			grant application	<p>Documented clock hours in planning and preparation.</p> <p>Information about the grant you will be writing, how will it be implemented in our district's educational program. Must be signed by immediate supervisor</p>
Self-directed educational development (professional reading, research, educational travel)	Unlimited	1 clock hour =0.1 CEUs	Activity documentation log	Must enhance individual's work in the profession or contribute to teacher's area of specialization
Professional presentation	Unlimited	1 clock hour =0.1 CEUs	Activity documentation log	Provide a copy of the agenda, handouts and evaluation instrument that will be used, if there is one.
Curriculum development	Unlimited	1 clock hour =0.1 CEUs	Activity Documentation log	Must be service on formal committee organized by local, state, national or international education agency or organization
Professional committee	Unlimited	1 clock hour =0.1 CEUs	Activity documentation log	<p>Must be service on formal committee organized by local, state, national, or international education agency or organization</p> <p>Must contribute to the education profession or add to the body of knowledge in the individuals specific field.</p> <p>Documented clock hours of committee work.</p>

National Board of Professional Teaching Standards Certification	Maximum of 180 contact hours per license cycle	Final contact hour credit to be determined by LPDC	Valid copy of certificate or activity documentation log for candidate not completing certificate.	<p>Must be in the subject area assigned</p> <p>National Board Certificate must be completed (or) participation as candidate must be verified by the expiration date of the Ohio certificate/license</p> <p>Log must accompany certification document</p>
Mentoring	60 contact hours per license cycle	1 clock hour = 0.1 CEU	activity documentation log	Provide monthly outline listing proposed topics of conversation. Must be signed by immediate supervisor.
Cooperating Teacher for Student Teacher or Administrative Internship	Maximum 60 contact hours (PDUs) per license cycle	<p>Full year = 30 contact hours</p> <p>Half year = 15 contact hours</p>	<p>activity documentation log</p> <p>successful completion of contract</p>	<p>Provide a copy of university document regarding placement with you for your student teacher or administrative intern</p> <p>List university, name of person and location of assignment</p> <p>Indicate if this was for a semester or quarter</p> <p>Starting and stopping dates</p> <p>Number of contact hours requested</p> <p>Must be signed by immediate supervisor</p>
Teaching a college course/	60 contact hours per	30 contact hours per	activity documentation	Must be used for the <b>first</b> time teaching the course

adult vocational or technical course	license cycle	semester course	log course syllabus	each license cycle
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